

MARKEL RISK **SOLUTIONS**

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CONTRACTORS SUPPLEMENTAL QUESTIONNAIRE

Note. Throughout this questionnaire the words “you” and “your” include all entities seeking coverage.

1. Applicant. _____
2. How many years of experience do you have in the contracting business? _____
Years in Business of entities seeking coverage? _____ License # _____
3. Expiration date of current or most recent General Liability insurance policy _____
Note: If above policy was canceled prior to expiration, enter the cancellation date.
4. What percentage of your work is (each line must add to 100%)

Residential	Commercial	Industrial	Public Works/Government	Total
_____	_____	_____	_____	= 100%

New Construction	Structural Remodel/Additions	Non-Structural Remodels	Total
_____	_____	_____	= 100%

Interior Work (Inside Structures)	Exterior Work (Outside Structures)	Total
_____	_____	= 100%

General Contractor	Construction Manager	Developer/Spec Builder	Artisan Contractor	Total
_____	_____	_____	_____	= 100%

5. Do you use subcontractors? Yes No If yes, complete the following:
 - a. Percentage of your work subcontracted out _____% Annual Costs \$ _____
Note: Costs to include both costs of subcontracted labor and materials.
 - b. List trades of the subcontractors you use and give the percentage of your work they perform.

_____ %	_____ %	_____ %
_____ %	_____ %	_____ %
 - c. Do you always collect certificates of insurance from subcontractors? Yes No
What minimum General Liability limit is required? _____
 - d. Do you always require subcontractors to name you as an additional insured? Yes No
 - e. Do you always have a standard formal written contract with subcontractors? Yes No
If yes, does it have a hold harmless/indemnification agreement in your favor? Yes No
Note: You may be required to provide a copy of an executed subcontract to bind coverage.
 - f. Have the procedures listed above been followed for at least the past 3 years? Yes No
 - g. How long do you maintain records of the above documents? _____

6. Do you have any prior or planned jobs covered under “wrap-up” or OCIP policies? Yes No
Please explain _____

7. States in which you operate: _____

8. Gross receipts for the next 12 months and last 4 years.

Next 12 months	\$ _____	Last 12 months	\$ _____
2 nd year prior	\$ _____	3 rd Year prior	\$ _____
4 th year prior	\$ _____		

9. Number of owners, officers, and partners active at job sites or performing supervisory duties: _____ x \$33,600 \$ _____

Payroll of employees other than owners, officers, partners & clerical \$ _____

Cost of leased, temporary, staffing service, casual labor (if not included above) \$ _____

Total Payroll (sum of above three lines) \$ _____

10. Describe your three largest projects currently underway or planned for the next year, including values:

Start Date	End Date	Value	Description

11. Describe your four largest projects over the past five years, including values:

Year Completed	Value	Description

12. Dollar value of average job completed (Including all materials, labor & equipment) \$ _____

13. a. How many new homes will you build as a general contractor in the next year? _____

b. What is the greatest number of new homes you have built in any one year? _____

14. How many additional insured endorsements do you anticipate needing in the next year? _____

15. Do any prior operations differ substantially in nature from current operations? Yes No

Please explain _____

16. a. Are you a licensed architect or engineer? Yes No

b. Do you have any operations other than contracting? Yes No

c. In the past 3 years have you owned, operated or controlled any businesses not listed on the application: Yes No

Description _____

17. Do you own vacant land, real estate development property, or model homes? Yes No

Description _____

18. **Note: The following question applies to work done in any capacity, including general contractor, developer, artisan, remodeling contractor, site work, contractor, supplier, etc.**

Have you performed, or will you perform work involving, related to, or about the premises of:

		Remodel/ Repairs		New Construction	
		Yes	No	Yes	No
a.	Condominiums, townhouses or lofts	Yes	No	Yes	No
b.	Apartments	Yes	No	Yes	No
c.	Tracts, Planned Unit Developments, or any other development, premises or project with more than 10 homes or lots, built or planned, including all phases	Yes	No	Yes	No
d.	Assisted living facilities, retirement homes, military housing, student housing, or any other multi unit facility intended for permanent habitational occupancy	Yes	No	Yes	No

Description _____

19. Have you ever performed work on hillsides, hilltops, slopes, landfill, or other subsidence areas, or do you plan to in the future (other than non-structural work)? Yes No

Maximum degree of slope? _____ Description _____

20. Have or will any of your projects involve caissons, cantilevers, piers, retaining walls, shoring, underpinning, or other heavy structural engineering techniques? Yes No

Description _____

If retaining walls have been or will be built, maximum height? _____ft.

21. Do you or have you performed repairs of fire damage, water damage, or mold damage? Yes No

Percentage of operations? _____% Description _____

22. Do you perform work above two stories in height (other than interior remodeling)? Yes No

If so, what percentage? _____% Maximum height _____ft.

Description _____

23. Do you perform any work below ground level? Yes No

If so, what percentage? _____% Maximum depth _____ft.

Description _____

24. Have you or will you perform work related to the following: gas stations, refineries, chemical plants, airports, public utilities, railroads, or hospitals? Yes No

Description _____

25. a. Have you or will you work as a construction manager for a fee? Yes No

b. Have you or will you supervise contractors paid by a different entity? Yes No

Description _____

26. In the past 3 years have you been fired or replaced on a job in progress? Yes No

27. Note: The following questions apply regardless of whether you were at fault for a claim or incident, and regardless of whether the claim or incident was covered by insurance. "Legal actions" includes lawsuits, mediation, and arbitration. Explain any "yes" answers below:

- | | | | |
|----|--|-----|----|
| a. | Have there been losses, claims or legal actions against you in the past 5 years? | Yes | No |
| b. | Are there any claims or legal actions pending against you? | Yes | No |
| c. | Do you have knowledge of any pre-existing act, omission, event; condition or damages to any person or property that may potentially give rise to any future claim or legal action against any entity named in the application? | Yes | No |
| d. | Have you been accused of faulty construction in the past 5 years? | Yes | No |
| e. | Have you been accused of breaching a contract in the past 5 years? | Yes | No |
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28. Have you filed for bankruptcy in the past 5 years? Yes No

29. For each of the following activities check:

Yes: If you have or will perform, supervise, or subcontract that activity.

No: If you have never performed, supervised, or subcontracted that activity and have no plans to do so.

- | | | Yes | No | | | Yes | No |
|----|--|-----|----|----|---|-----|----|
| a. | Demolition | | | l. | Process piping | | |
| b. | Concrete till-up construction | | | m. | Swimming pool construction | | |
| c. | LPG work | | | n. | Road/highway/bridge/overpass construction | | |
| d. | Seismic retrofitting | | | o. | Underground tank removal, repair, or installation | | |
| e. | Elevator or escalator work | | | p. | Work on gas lines or pumps | | |
| f. | Boiler installation/repair | | | q. | Asbestos or lead abatement | | |
| g. | Industrial machinery repair or installation (millwright work) | | | r. | Environmental cleanup | | |
| h. | Use of cranes | | | s. | Dam or levee work | | |
| i. | Rental of equipment to others | | | t. | Traffic signals/controls work | | |
| j. | EIFS work (exterior finish insulation system or similar products). | | | u. | Alarm installation/repairs/monitoring | | |
| k. | Playground equipment install/repair | | | v. | Roofing – installation or repairs | | |

Explain any "yes" answers below and state whether performed by insured or subcontracted.

WARNING: Virginia law requires complete and truthful information by an applicant for insurance. That includes providing any information that would be material to your business organization, even if not specifically asked for on this application. Your failure to provide truthful answers and all material information can result in the insurance company electing to rescind your policy. This means they will not

be responsible for any claims, which are presented. To avoid such a situation, answer all of the foregoing questions truthfully and completely.

I Have Read And Understood All Of The Questions Asked And Have Provided All Information Required.

Signature of Applicant _____ Date _____

Name and Title _____

*Must be owner, executive officer, or partner